

Delegated Responsibilities for Authorising Activities

Issue 1, September 2020



POR (rule 9.1b) states that “the District Commissioner is responsible for approving all activities for Beaver Scouts, Cub Scouts, Scouts and Explorer Scouts. This will usually be by means of an informal system agreed between the District Commissioner and each Group Scout Leader or District Explorer Scout Commissioner”.

This documents the delegated responsibilities for authorising activities under POR Rule 9.1b in Ampthill & Woburn District.

1. Group Scout Leaders (GSL) are responsible for authorising all activities that take place in Beaver, Cub and Scout sections in their Group (with the exception of those mentioned elsewhere in this document). GSLs will need to see and consider every section’s programme.
2. The District Explorer Scout Commissioner (DESC) is responsible for authorising all activities that take place in Explorer Scout Units in the District (with the exception of those mentioned elsewhere in this document). The DESC will need to see and consider every Unit’s programme.
3. Where authorisation is delegated to a GSL or the DESC, that person takes the role of “relevant District/County Commissioner” for the purposes of authorising activities under POR rule 9.2.
4. If, in any instance, a GSL or the DESC is unsure whether to authorise a particular activity, they must discuss it with the DC.
5. If no GSL or DESC is in post, responsibility for authorising all activities is transferred to the District Commissioner (DC) or assigned delegate.
6. Where an activity is covered within the Adventurous Activity Permit Scheme, the following must be aware of the activity taking place on each occasion:

Adventurous Activity Permit issued by	Activity approver
Ampthill & Woburn District	GSL/DESC
Via Scouting but external to Ampthill & Woburn District, or non-Scouting/commercial activity provider	A&W DC

7. Activities taking place on Class C water or in Terrain Zero may not need an Adventurous Activity Permit, but should be approved by the GSL/DESC.
8. All Nights Away and Visits Abroad must be approved directly by the DC.

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9. The following activities must be notified to the District Commissioner who will seek appropriate advice on suitability ahead of approving the activity to take place:
- Shooting,*
 - air activities,
 - motor sports.

*The DC does not need to be notified if Groups/Units are using the range at Milton Bryan Camp Site **and** using site provided shooting instructors.

10. To assist in the approval of shooting activities, adults in the District should send a copy of their appropriate qualification to the DC who will record this in the Ongoing Learning section of their Training Record in Compass.
11. For adventurous activities and residential events involving only adults, the DC must be notified of the activity taking place.
12. Notification should be made at least 7 days prior to the planned activity to the DC via the District website using the below links:
- Nights aways:
<https://amphillandwoburndistrictscouts.org.uk/Members/NANForm>
 - Activities:
<https://amphillandwoburndistrictscouts.org.uk/Members/ANForm>
13. This policy is effective from 1st Septmeber 2020 and will be reviewed in line with updates to POR.

Mark Hassall
District Commissioner
Amphill and Woburn District Scouts